



JOB POSTING

Summer Staff, In-Hospital Program

Toronto

ABOUT US

Campfire Circle has offered healing through happiness for thousands of kids and families affected by childhood cancer since 1983. It's where kids can be kids, and families can be families—engaging in camp-inspired community, in-hospital, and overnight camp programs, at no cost to them. As a privately funded organization, Campfire Circle donors make thousands of life-changing experiences possible for Campers throughout the year, all across Ontario.

At Campfire Circle we are committed to ensuring employment is accessible within our organization by reducing financial barriers for summer staff members. Based on identified need, we may be able to assist with costs related to the job such as: camping equipment/gear, outdoor clothing, training/certifications, and transportation. If you require financial assistance related to the program, you are invited to make this known during the recruitment process.

THE OPPORTUNITY

Do you have experience as a staff or volunteer working with children in a recreational setting? Do our values of care, community, inclusion, sustainability, and integrity resonate with you? And do you have a passion for working with children and youth, and a desire to join a collaborative, supportive staff team where you'll make lifelong connections and develop skills that will support your success in your future chosen career path? If so, we'd love to hear more about you below!

Whether it's at Rainbow Lake, a quiet 143 acres site in Waterford, at Muskoka, which features 400 wooded acres in the town of Rosseau, or at one of our urban locations in the GTA, London, Ottawa or Hamilton, you are connecting kids and families with fun indoor and outdoor activities that help improve their overall wellbeing.

Campfire Circle will be running in-person overnight camp programs at both of our overnight camp locations, and community and day camp programs in the GTA, London, Ottawa and Hamilton.

We are searching for Summer Staff, In-Hospital Program to join our Summer Staff Team in 2024.

Reporting to the Manager, In-Hospital Programs, The In-Hospital Program - Summer Staff is accountable for developing and facilitating safe, fun and engaging camp-style programs that meet the needs of patients receiving care at The Hospital for Sick Children (SickKids) in Toronto.



Start Date: Monday, May 13th, 2024

End Date: Friday, August 23rd, 2024

Rate: \$10,200 (for the full contract)

Training/virtual training dates may occur prior to this date and are included in your full contract rate

Key Accountabilities:

1. Planning:

- a) Participate with the In-Hospital Program Team in the development, execution and monitoring of Campfire Circle's short- and long-term plans for all In-Hospital Programming designed to meet the goals for strategic growth of the organization
- b) Support the ongoing evaluation of program quality, accessibility, and impact of all In-Hospital Programs

2. Programming & Facilitating:

- a) Create and facilitate safe, fun and engaging camp-style programs bedside that meet the needs of patients receiving care at SickKids hospital.
- b) Facilitate individual and group play programs in waiting areas, play-rooms and outpatient clinics, and at the bed-side.
- c) Support and plan special events that occur at the hospital
- d) Support and collaborate with hospital staff and volunteers for successful program delivery
- e) Develop and maintain positive and supportive working relationships with medical staff and Child Life Specialists
- f) Support the delivery of community and overnight programs over the course of the summer on an as-needed basis
- g) Adhere to program cleaning procedures
- h) Implement all policies and procedures, including confidentiality, occupational health, and all protocols pertaining to Covid-19

3. Outreach:

- a) Develop meaningful relationships with patients and families on behalf of Campfire Circle
- b) Promote Campfire Circle programs to patients and families in efforts to recruit and support every child eligible to participate in community and overnight programs
- c) Support families with program registration

4. Communication and Administration:

- a) Complete all administrative tasks required in the planning and follow up of programs
- b) Document programs to contribute to program resources
- c) Document camper stories
- d) Contribute to accurate tracking of camper experiences
- e) Other administrative duties as required

ABOUT YOU

In accordance with our mandate of creating a caring and safe environment for ill children and their families, we require attestation of childhood vaccinations, updated Police Record with Vulnerable Sector Screening, and proof of full vaccination against COVID-19 for all of our staff. We also require TB testing for all our program facing staff. Additionally, all of our staff are required to be currently eligible to work in Canada and for Campfire Circle.



Our Campfire Circle summer staff bring boundless enthusiasm, a can-do attitude, and a commitment to creating unforgettable and meaningful experiences for campers and their families. Come join the Circle!

QUALIFICATIONS

Required Criteria:

- a) Experience as a staff or volunteer in a hospital or camp environment and/or working with children in a recreational setting
- b) Experience working with children with special needs
- c) Experience facilitating group programs
- d) Comfortable working in a hospital setting with seriously ill children
- e) Clear police reference check and vulnerable sector screening
- f) Current driver's license and the ability to be covered by camp's insurance policy
- g) All members of the summer staff team must be at least 19 years of age by the start date of their contract.

Advantageous Criteria:

- a) Experience facilitating programs for toddlers, school age children and teenagers
- b) Experience playing musical instruments
- c) Demonstrated ability to work with families and an understanding of how illness impacts the entire family
- d) Proficiency in a second language (i.e. Arabic, Mandarin, Ukrainian, French, etc.)

Particular Working Conditions:

- a) This position is based primarily out of SickKids hospital in Toronto
- b) Significant evening and weekend commitments
- c) Working in emotionally challenging environments and working with families in crisis
- d) Occasionally driving long distances, with overnight stays
- e) The position may have the opportunity to support programming at day camp or overnight camp
- f) In consideration of the population Campfire Circle serves, the incumbent is a non-smoker
- g) This position works full time hours, with flexible scheduling from week to week

Physical Requirements:

The job is performed in a generally hazard free environment and in a clean atmosphere. The usual and customary methods of performing the job's functions require the following physical demands: frequent lifting, carrying, pushing, and/or pulling; standing for long periods of time, packing and unpacking vehicles and program spaces, stooping, kneeling, crouching, and/or crawling and fine finger dexterity. This position occasionally involves working outdoors in various environments and temperatures. The job is performed in a generally hazard free environment and in a clean atmosphere.



TO APPLY

Qualified applicants are encouraged to apply through our online staff application form – [Summer 2024 Camp Staff Application](#).

Don't meet every single requirement in this posting? Studies have shown that women and people of colour are less likely to apply to jobs unless they meet every single qualification. If you're excited about this role but your past experience doesn't align perfectly with every qualification or requirement we encourage you to apply anyways. You may be just the right candidate! Campfire Circle understands that the costs of training and certifications can be a barrier to accessing employment. As such we are committed to providing full reimbursements for expenses related to employment at Campfire Circle.

This posting will remain open until filled. Only applicants selected for an interview will be contacted. For more information about Campfire Circle, please visit www.campfirecircle.org - No phone calls please.

HEALTH AND WELLNESS

Campfire Circle acknowledges that the overall health and wellness of you and your family are important; for this reason, we have partnered with Homewood Health to create an employee and family assistance program which is accessible to all of our seasonal and year round staff members and their families.

ACCESSIBILITY & DIVERSITY, EQUITY AND INCLUSION

Campfire Circle is strongly committed to diversity within its community and welcomes applications from racialized persons/persons of colour, Indigenous People of North America and the world, persons with disabilities, 2SLGBTQIA+ persons, and those who may contribute to the further diversification of ideas. We are committed to providing equitable opportunities in employment and to providing a workplace which is free from discrimination and harassment.

We are equally committed to providing an inclusive and accessible workplace. Applicants requiring accommodations to access our job postings and apply for roles with our organization are invited to reach out to our HR Team at careers@campfirecircle.org or in a manner that fits their accessibility needs, and can trust that their application will be considered equitably for our available roles. Contact information for our HR Team is located on our website at <https://campfirecircle.org/work-at-campfire-circle/>, and more information about our accessibility commitments can be found at <https://campfirecircle.org/about-campfire-circle/accessibility-at-campfire-circle/>.

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Campfire Circle is grateful for Indigenous communities' stewardship of the land that we occupy- the traditional territory of many nations such as the Mississauga's of the Credit, the Anishnabeg, the Chippewa, the Haudenosaunee and the Wendat peoples and is now home to many diverse First Nations, Inuit and Métis peoples. We aspire to be deserving stewards of the land, in partnership with them.



We also acknowledge all Treaty peoples – including those who came here as settlers – as migrants either in this generation or in generations past - and those of us who came here involuntarily, particularly forcibly dis-planted Africans, brought here as a result of the Trans-Atlantic Slave Trade and Slavery.