



In-Hospital Program Specialist (Applications Accepted Year-Round) Toronto/Hamilton/London/Ottawa

ABOUT US

Help Bring Back the Joy of Childhood

Since 1983, Campfire Circle has delivered healing through happiness to thousands of kids with cancer or serious illness and their families across Ontario. Our programs are offered in paediatric hospitals across Ontario, in local communities, and at our medically supported overnight camps, offering year-round experiences that provide life-changing moments of joy, connection, and resilience.

But we're just getting started. Today, over 40,000 kids in Ontario face serious illness, many without access to the psychosocial support they urgently need. That's why we have a bold vision: to grow from serving 3,000 campers a year to 10,000. We're building a passionate, talented team to help make that vision a reality. When you join Campfire Circle, you become an integral part of a dynamic team helping to transform the lives of thousands of kids with serious illness, alongside our dedicated community of volunteers and donors.

Help us give back the joy of childhood to every kid with serious illness who needs it most.

THE OPPORTUNITY

Campfire Circle welcomes ongoing applications for the In-Hospital Program Specialist role from individuals who want to bring camp-style joy and connection to children and families in hospitals across Ontario. We review candidates on a rolling basis and will reach out to those who match as opportunities become available.

Does bringing joy to kids and families in hospitals sound like your kind of magic? As an In-Hospital Program Specialist, you'll design and deliver safe, fun, camp-style programs for children in hospital playrooms, waiting areas, and bedside, as well as support our day camp, overnight camp and community programming. You'll build positive relationships with families, campers and medical staff, lead and coach volunteers, and promote our programs through outreach and events. Every day is an opportunity to create memorable, playful experiences!

In-Hospital Specialists work primarily from one of the following pediatric centres

- a. Toronto, Ontario – SickKids Hospital.
- b. London, Ontario – London Health Sciences Centre.
- c. Hamilton, Ontario – McMaster Children's Hospital.
- d. Ottawa, Ontario – Children's Hospital of Eastern Ontario (CHEO).

ABOUT YOU

Required Criteria:

- Post-secondary education or equivalent experience.
- Minimum two years of experience as a staff or volunteer in a camp and/or hospital environment or working with children in a recreational setting.
- Experience facilitating group programs.
- Comfort working in a hospital setting with seriously ill children.
- Experience working with children with a variety of physical and developmental abilities.
- Clear police reference check and vulnerable sector screening
- Current G2 or G class driver's license and the ability to be covered by camp's insurance policy.
- For CHEO staff only - Proficiency and ability to speak, write and read in French at an intermediate level.

Advantageous Criteria:

- Experience teaching skill-based activities including but not limited to music, arts and crafts, drama, and magic.
- Experience supporting challenging behaviours.
- Demonstrated ability to work with families and an understanding of how illness impacts the entire family.
- Proficiency and ability to communicate in a second language (i.e. French, Spanish, Arabic, Tamil, Simplified Chinese, Traditional Chinese, etc.)
- Overnight or day camp experience.
- Experience working with a volunteer population.

To support our commitment to a safe, caring environment for children with serious illnesses and their families, all staff must attest to having received their childhood vaccinations and confirm a negative result in a two-step Tuberculosis ("TB") testing series. Seasonal boosters against Influenza and the most recent circulating strain of COVID are strongly encouraged. All staff must provide an updated criminal record check or Vulnerable Sector Screening and be currently eligible to work in Canada and for Campfire Circle.

WORKING CONDITIONS

This role works within a flexible schedule including significant evenings and weekends. Occasional driving long distances with overnight stays will be required and working outside will be required depending on the program. This position involves working in emotionally challenging environments and working with families in crisis, support, resources and training are provided. It will primarily be set in the hospital setting. In consideration of the population Campfire Circle serves, the incumbent is a non-smoker.

COMPENSATION & BENEFITS

This position offers a competitive salary, currently the hiring range is \$47,000 - \$50,000. Campfire Circle is invested in our staff's health, wellness and career growth. As part of the total compensation package for this role, we offer a comprehensive benefits package, with premiums fully paid by the organization with the exception of Long Term Disability, including \$4,000 annually for mental health practitioners, a wellness benefit up to \$500 annually, an accelerated RRSP matching program up to 5% of base salary, paid vacation time plus a paid winter shutdown period up to eight days, flexible hybrid work arrangements, and on-going professional development.

HOW TO APPLY

Please send a resume and salary expectations to careers@campfirecircle.org with the email subject reading **In-Hospital Program Specialist – (Specify your preferred location)**

Applications are reviewed on a rolling basis. We keep qualified candidates on file and will connect with those whose skills and experience match future openings.

Don't meet every single requirement in this posting? Studies have shown that women and people of colour are less likely to apply to jobs unless they meet every single qualification. If you're excited about this role but your past experience doesn't align perfectly with every qualification or requirement we encourage you to apply anyways. You may be just the right candidate!

This posting will remain open until filled. Only applicants selected for an interview will be contacted. For more information about Campfire Circle, please visit www.campfirecircle.org - No phone calls please.

ACCESSIBILITY & DIVERSITY, EQUITY AND INCLUSION

Campfire Circle is deeply committed to fostering a diverse and inclusive workforce that reflects the rich diversity of the communities we serve. We welcome applications from racialized persons/persons of colour, Indigenous People from North America and around the world, persons with disabilities, 2SLGBTQIA+ individuals, and those who bring diverse perspectives and experiences. Our commitment is to provide equitable employment opportunities to all and to maintain a work environment free from discrimination and harassment.

We are equally committed to providing an inclusive and accessible workplace. Applicants requiring accommodations to access our job postings and apply for roles with our organization are invited to reach out to our HR Team at careers@campfirecircle.org or in a manner that fits their accessibility needs, and can trust that their application will be considered equitably for our available roles. Contact information for our HR Team is located on our website at <https://campfirecircle.org/work-at-campfire-circle/>, and more information about our accessibility commitments can be found at <https://campfirecircle.org/about-campfire-circle/accessibility-at-campfire-circle/>.

LAND ACKNOWLEDGEMENT

Campfire Circle acknowledges that we operate on the traditional territory of many nations, including the Mississaugas of the Credit, the Anishnabeg, the Chippewa, the Haudenosaunee and the Wendat peoples, and is now home to many diverse First Nations, Inuit and Métis peoples.

On this land, we are grateful to share the magic of camp with children and families, and we endeavour to create a community of joy, hope and healing. Acknowledging the land that we occupy is just one small step on the path towards Truth and Reconciliation.