



JOB POSTING

Camper Support Specialists Muskoka & Rainbow Lake

ABOUT US

CAMPFIRE CIRCLE (formerly Camp Ooch & Camp Trillium) has offered healing through happiness for thousands of kids and families affected by childhood cancer since 1983. It's where kids can be kids, and families can be families—engaging in camp-inspired community, in-hospital, and overnight camp programs, at no cost to them. As a privately funded organization, CAMPFIRE CIRCLE donors make thousands of life-changing experiences possible for Campers throughout the year, all across Ontario.

At CAMPFIRE CIRCLE we are committed to ensuring employment is accessible within our organization. In summer 2022 we are piloting a project to help reduce financial barriers for summer staff members. This may include assistance with costs related to the job such as: camping equipment/gear, outdoor clothing, training/certifications, and transportation, mileage, or parking. If you require financial assistance related to the program, you are invited to make this known during the recruitment process.

THE OPPORTUNITY

CAMPFIRE CIRCLE will be running in-person overnight camp programs at both of our overnight camp locations, Rainbow Lake (Waterford, ON) and Muskoka (Rosseau, ON) this summer.

Do you have experience as a staff or volunteer working with children in a recreational setting? We are searching for **Camper Support Specialists** to join our Summer Staff Team in 2022.

Reporting to the Manager, Overnight Programs & the Director, Overnight Programs, and working closely with the rest of the summer staff team and in support of our volunteers, this role will work in a team to support and train staff and volunteers in providing parents/guardians and campers ages 0 to 18 at family or camper overnight camps with a safe, accessible and inclusive camp experience. They will apply specialized skills and knowledge in program adaptation, behavior management, and communication to ensure that all members of the camp community feel well supported and included during their time at camp

Start Date: June 22, 2022

End Date: September 4, 2022

Rate: \$5,000 (for the full contract)

Paid training/virtual training dates may occur prior to this date



Key Accountabilities:

1. VOLUNTEER AND CAMPER SUPPORT: 70%

- a) Model and teach effective behavior management strategies to staff and volunteers that are adapted and tailored to fit the individualized needs of each camp participant.
- b) Promote camper independence, facilitate peer-to-peer interactions, support the creation of fun, new, inclusive, and accessible programs within cabins. and help foster an inclusive camp environment.
- c) In collaboration with Camp Director and Manager, schedule extra support to compliment the volunteer cabin counselor teams working with campers with additional needs; provide 1:1 support to campers as necessary.
- d) Collaborate with activity staff and volunteers on program adaptations to fit the individualized needs of each camper and introduce new ideas to increase the accessibility of camp programming.
- e) Assist volunteers in providing general support and supervision to campers.
- f) Work with Camp Director and Manager and the Medical Team to identify camper needs and design care/support plans specific to each camper.
- g) Assist in facilitation of on-site staff and volunteer behaviour management trainings and other training sessions.
- h) Across all job aspects, ensure camper & volunteer support, safety, confidentiality and the integrity of CAMPFIRE CIRCLE's Therapeutic Recreation programming.

2. PROGRAM SUPPORT: 20%

- a) Participate in risk management and Overnight Camp emergency procedures
- b) Support the planning, prepping, and execution of camp wide programs, theme, and other activities.
- c) Support, coach, and lead volunteers in achieving safe, fun, and engaging programs.
- d) Assist volunteers in providing general support and supervision to campers and families.
- e) Attend and participate in various program areas, staff meetings, and socials as required.
- f) Support with summer bus programs and bus chaperoning as needed.
- g) Adhere to cleaning procedures and logging as trained and directed.
- h) Set up and prepare activities and activity areas in accordance with, but not limited to the standards of the camp, the guidelines of the Ontario Camps Association (OCA), and the organization's COVID protocols.
- i) Ensure that camp programs incorporate camp values and traditions.

3. COMMUNICATION AND ADMINISTRATION: 10%

- a) Support Camp Director and Manager in completing camper notes and profiles and cabin groupings.



- b) Communicate participant and volunteer needs and concerns to Camp Director and Manager.
- c) Report on the achievement of site specific job area and responsibilities.
- d) Ensure accident/incident report forms are completed.

4. LEADERSHIP AND COMMUNITY: 10%

- a) Help build and maintain a positive, inclusive and supportive camp community, ensuring that lines of communications are accessible, open and positive and acting as a role model within the camp community.
- b) Identify staff/volunteer concerns as they arise and alert Camp Management of recurring or unresolved issues.

5. Perform other duties and responsibilities as assigned by Camp Director or their designate.

ABOUT YOU

In accordance with our mandate of creating a caring and safe environment for ill children and their families, we require attestation of childhood vaccinations, updated Police Record with Vulnerable Sector Screening, and proof of full vaccination against COVID-19 for all of our staff. We also require that all staff be currently eligible to work in Canada.

Experience and Qualifications:

Required Criteria

- a) Experience as a staff or volunteer in a camp environment and/or working with children in a recreational setting.
- b) Experience working with children and teens with additional physical, behavioural, and/or psychosocial needs.
- c) Experience using a variety of therapeutic behavior management strategies
- d) Valid First Aid certification for duration of the contract.
- e) Current police reference check and vulnerable sector screening.

Advantageous Criteria

- a) Experience creating and facilitating adaptive programming.
- b) Overnight summer camp experience.
- c) Therapeutic Crisis Intervention (TCI), Nonviolent Crisis Intervention (NVC), or similar certification or training.
- d) Experience in lifts and transfers and the use of mobility devices.
- e) Demonstrated ability to work with children with serious illnesses and an understanding of how illness impacts the entire family.
- f) Demonstrated commitment to volunteerism or volunteer sector.
- g) A current G Class driver's license, and eligible to be insured under our Insurance Policy.
- h) Bronze Cross or NL certification.



Particular Working Conditions

- a) This position requires living at the Muskoka or Rainbow Lake campsite for the duration of the contract – room and board is provided. Routine evenings and weekend commitments are required.
- b) In consideration of the population CAMPFIRE CIRCLE serve, the incumbent is a non-smoker.

Physical Requirements

The usual and customary methods of performing the job's functions and supporting camp life require the following physical demands: lifting, carrying, pushing, and/or pulling; stooping, kneeling, crouching, and/or crawling; and significant fine finger dexterity. The job is largely performed in an outdoor environment, working at heights. The minimum physical requirements for this position include:

- Able to work outdoors in a variety of weather conditions.
- Able to work at heights while supporting campers on High Ropes and Challenge courses.
- Able to physically assist camper participants in the water.
- Able to lift 20kg.

TO APPLY

Qualified applicants are encouraged to apply by email at careers@campfirecircle.org. **Please indicate in the subject line the title of the role you are applying for.**

ACCESSIBILITY & DIVERSITY, EQUITY AND INCLUSION

CAMPFIRE CIRCLE is strongly committed to diversity within its community and welcomes applications from racialized persons/persons of colour, Indigenous People of North America and the world, persons with disabilities, 2SLGBTQIA+ persons, and those who may contribute to the further diversification of ideas. We are committed to providing equitable opportunities in employment and to providing a workplace which is free from discrimination and harassment. In accordance with Canadian Immigration requirements, priority will be given to Canadian citizens, permanent residents, and those with authorization to work in Canada.

Accommodations are available on request for candidates taking part in all aspects of the selection process. You can contact our HR Team for accommodation requests at HR@campfirecircle.org, and more information about our accessibility commitments can be found at <https://campfirecircle.org/about-campfire-circle/accessibility-at-campfire-circle/>.



CAMPFIRE CIRCLE is grateful for Indigenous communities' stewardship of the land that we occupy- the traditional territory of many nations such as the Mississauga's of the Credit, the Anishnabeg, the Chippewa, the Haudenosaunee and the Wendat peoples and is now home to many diverse First Nations, Inuit and Métis peoples. We aspire to be deserving stewards of the land, in partnership with them.

We also acknowledge all Treaty peoples – including those who came here as settlers – as migrants either in this generation or in generations past - and those of us who came here involuntarily, particularly forcibly dis-planted Africans, brought here as a result of the Trans-Atlantic Slave Trade and Slavery.